



**REGULAR BOARD MEETING
VILLAGE OF PHOENIX REGULAR MEETING
VILLAGE OF PHOENIX COOK COUNTY, ILLINOIS
September 12, 2023 – 7:03 P.M.**

The meeting of the Mayor and Board of Trustees of the Village of Phoenix, Illinois, was called to Order at 7:03 p.m. by Clerk Harris.

Prayer – Trustee Proctor-Harris opened the meeting with prayer.

Roll Call – Present - Trustee Mahaffey; Trustee Proctor-Harris, Trustee Taylor, Trustee Williams, Trustee Riley, and Trustee McCullar. -

Absent – Mayor Wells and Trustee Taylor

Clerk Harris Motioned the Board to appoint a Pro-Temp Mayor, Trustee Proctor-Harris motioned to appoint Trustee Mahaffey, 2nd by Trustee McCullar; Passed by Trustee Mahaffey, Trustee Proctor-Harris; Trustee Williams, Trustee Riley and Trustee McCullar,

Comments by Pro-Temp Mayor Mahaffey–

The Chair moved to Accept a \$45,000 demolition bid from TK Construction: moved by Trustee Williams, seconded by Trustee Riley; Passed by Trustee Mahaffey, Trustee Proctor-Harris, Trustee Williams, Trustee Riley and Trustee McCullar.

The Chair moved to Accept a \$7,400 Asphalt Street Repair: moved by Trustee Proctor-Harris, seconded by Trustee McCullar; Passed by Trustee Mahaffey, Trustee Proctor-Harris, Trustee Williams, Trustee Riley and Trustee McCullar.

Communications – No Communication during this session

CLERKS REPORT

The summary of the Clerk’s cash received a report from August 22, 2023 to September 11, 2023, General Administration \$142,279.98; Motor Fuel Tax Collections \$6,345.50; Multi-Purpose Rental \$1,990.00; Multi-Purpose Security Deposit \$550.00, Multi-Purpose Totals \$2,540.00; **Grand Total of \$51,165.48.**



Minutes – Motion to approve the minutes for August 22, 2023, with necessary corrections, motion made by Trustee McCullar, 2nd by Trustee Riley. Motion passed with necessary corrections: Passed by Trustee Mahaffey, Trustee Proctor-Harris; Trustee Williams, Trustee Riley and Trustee McCullar.

Committee Reports

- a) Police and Fire – Trustee Mahaffey – Deputy Chief Upshaw and Chief Betton are present and will come with their reports later in the meeting. Alerting residents: graffiti is being sprayed on homes and signs within the Village; if you see something, say something.
- b) Public Works – Trustee Proctor-Harris – The Public Works team is cleaning alleys and maintaining the Village. Public Work’s manager Kelvin Smith will keep Trustee Proctor-Harris updated on the 155th Street project. Information will be shared as it is being received.
- c) Public Property – Trustee Taylor – No Report – Absent
- d) Finance – Trustee Williams

The monthly finance meeting was held on Monday, September 11, 2023, at 6:00 PM. The cash receipts and disbursements for the month of August, along with the budget projection for the month of September, were presented to each board member. A revised copy is in each board member’s folder.

Trustee Williams motioned to pay the bills, 2nd by Trustee Riley– Motion approved: Passed by Trustee Mahaffey, Trustee Proctor-Harris; Trustee Williams, Trustee Riley and Trustee McCullar.

- e) Ordinance and Resolutions – Trustee Riley – No Report
- f) Water Department – Trustee McCullar – Water Report for the period September 1, 2023 – September 11, 2023, Water \$18,673.77; Garbage \$5,993.88; Late fees \$1,807.21: **Grand Total \$26,474.86**

Department Reports

- a) Village Administrator – Administrator Cooper expressed he was happy to be back with the Village full-time. A recycling event will be scheduled for October 7, 2023; more information will follow.
Village Treasurer – M. Ferrell – Treasurer Ferrell provided the board with the current state of the village’s general fund account as follows. The General Ledger balance of the Village’s financial status is \$414,586.18. This amount includes the balance of Property Taxes of \$59,635.68, Excluding the American Rescue Plan Act Relief Grant of \$24,542.91.

The revenue budget for the month of September is \$409,858.00. The balance of expected Revenue budgeted for the month of September is \$289,016.00



Disbursement budgeted for the month of September is \$240,032.00; the balance of disbursement budgeted for the month of September is \$165,648.00

Audit: The 2022 audit is ongoing

- b) Chief Betton – Runs Year-to-date 454, excepting the year-end runs to be approximately 600: Fire Department is planning to hire 3 additional staff members; updates to follow. Trying to sell engine 241, selling Fire Department Breast Cancer shirts; let the Fire Department know if you wish to purchase a tee shirt.
- c) Deputy Chief Upshaw - Report 29 incidents with 1 arrest; P-Series – 44; F- Series 7 with two arrests.
Applications are being taken for new part-time Officers, and actively training all Officers to administer Narcan when necessary. This training will help to save lives.

Citizen Participation –

Jimmy Jones – 15133 4th Ave: Concern – Feels the police are asking him many questions. Deputy Upshaw will meet with the resident after the meeting to capture his concerns.

Shirley Williams- 651 E 151st Place – Concern – Needs the grass cut around the Senior Citizen’s garden and additional cultivating tools.

New Business – No new business

Announcements –

5K breast cancer wall will be held on October 7, 2023, hosted by Coolidge Middle School.

Jazz in Wells Park is September 22, 2023, hosted by the Park District – come out and enjoy the activities.

Meeting adjourned at 7:37 p.m.

MOTION TO ADJOURN THE BOARD MEETING: 8:10 PM

Trustee Mahaffey moved and was seconded by Proctor-Harris to adjourn the meeting. Motion passed by unanimous vote.

The next meeting of the Mayor and Board of Trustees will be held on September 12, 2023

APPROVED this 26th day of September, 2023

Patricia Harris

Clerk

ATTEST: Patricia Harris, Village