



**REGULAR BOARD MEETING  
VILLAGE OF PHOENIX REGULAR MEETING  
VILLAGE OF PHOENIX COOK COUNTY, ILLINOIS  
January 23, 2024 – 7:00 pm.**

**The meeting of the Mayor and Board of Trustees of the Village of Phoenix, Illinois, was called to Order at 7:02 pm by Mayor Terry R. Wells.**

**Prayer** – Treasurer Ferrell opened the meeting with prayer.

**Roll Call** – Present - Trustee Mahaffey; Trustee Williams, Trustee McCullar

Absent – Trustee Proctor-Harris, Trustee Taylor, Trustee Riley, Chief Wells

**Comments by Mayor Terry R. Wells–**

No comments during this session

**Communications – No Communication during this session**

**CLERKS REPORT**

The summary of the Clerk’s cash received a report from January 09, 2024, to January 22, 2024, General Administration \$98,675.62; Multi-Purpose Rental \$700.00; Security Deposit \$250.00; Multi-Purpose Liquor Permit – 15; Multi-Purpose Totals \$965.00; **Grand Total of \$99,640.62.**

**Minutes** – Motion to approve the minutes for January 9, 2024, with necessary corrections, motion made by Trustee Williams, 2<sup>nd</sup> by Trustee Mahaffey. Motion passed with necessary corrections: Passed by Trustee Mahaffey, Trustee William, Trustee McCullar and Mayor Wells

**Committee Reports**

- a) Police and Fire – Trustee Mahaffey –Chief Betton and Commander Warfield are present and will come with their reports later in the meeting. There are no additional comments at this time.
- b) Public Works – Trustee Proctor- Harris – Absent.



- c) Public Property – Trustee Taylor – Absent
- d) Finance – Trustee Williams –

The next Committee meeting will be held on Monday, February 12, 2024, at 6:00 pm.

Trustee Williams motioned to approve the payment of bills: 2<sup>nd</sup> by Trustee Mahaffey:  
Motion passed: Passed by Trustee Mahaffey, Williams, Trustee McCullare, and Mayor Wells.

- e) Ordinance and Resolutions – Trustee Riley- Absent

- f) Water Department – Trustee McCullar –

Water Report for the period January 1, 2024 – January 2, 2024, Water \$37,077.48; Garbage \$11,714.50; Late fees \$2,154.89: **Grand Total \$50,945.87**

#### Department Reports

- a) Village Administrator –

##### **Ademnum to the Personnel Policy: Paid Leave Act – Part-Time Employees**

Adding:

Section F (Vacations) is hereby amended to add -

##### 5. Paid Leave for All Workers – Part-Time Employees

Paid leave will accrue at the rate of 1 hour for every 40 hours worked. Part-time employees may accrue leave at a pro-rata number of hours. While on leave, the employee will be paid their full wage. An employee cannot be required to find a replacement while on leave. Employees can determine how much paid leave they need to use. The Village of Phoenix may set a reasonable minimum increment for the use of paid leave not to exceed 2 hours per day.

The Village of Phoenix can make the minimum number of hours available to the employee during the 12-month period, subject to the pro-rata requirements. The Villag will pro-rate from the beginning of January 1 of 2024

Trustee Mahaffey motioned to approve the Paid Leave for All Part-time workers.  
Ademnum: 2<sup>nd</sup> by Trustee Williams: Motion passed: Passed by Trustee Mahaffey, Williams, Trustee McCullare, and Mayor Wells.



**True North (CAPER) Agreements – Police**

Trustee Mahaffey motioned to approve the True North (CAPERS) Agreements for Police: 2<sup>nd</sup> by Trustee Williams: Motion passed: Passed by Trustee Mahaffey, Williams, Trustee McCullare, and Mayor Wells.

- b) Village Treasurer – M. Ferrell – Treasurer Ferrell provided the Board with the current state of the Village’s general fund account as follows. The General Ledger balance of the Village’s financial status is \$370,963.20. This amount includes the balance of Property Taxes of \$14,295.22, Excluding the American Rescue Plan Act Relief Grant and other expenses balance of \$11,647.40.

The revenue budget for the month of January is \$457,145.00. The balance of expected revenue budgeted for the month of January is \$161,684.00.

The disbursement budgeted for the month of January is \$316,821.00; the balance of disbursement budgeted for the month of January is \$30,181.00

Audit: The 2022 audit is ongoing; it’s almost complete

- c) Chief Betton – There were 43 runs YTD. The Fire Department needs to move to a system called EOS for reporting and logging to comply with state guidelines. The system will cost approximately \$5,675; additional information will be shared with the Board later.
- d) Commander Warfield - Report 8 incidents; P-Series – 2; Code Enforcement 1; Y-Series 2. No additional comments at this time.

**Citizen Participation – No Citizen Participation**

**New Business – No new business**

**Announcements – The Park District will have a Valentine Steppers Event on February 10, 2024 at 7:00 pm**

**Meeting adjourned at 7:35 pm.**

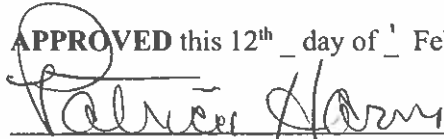


**MOTION TO ADJOURN THE BOARD MEETING: 7:35 pm**

Trustee Mahaffey moved and was seconded by Trustee Williams to adjourn the meeting. Motion passed by unanimous vote.

The next meeting of the Mayor and Board of Trustees will be held on February 12, 2024

**APPROVED** this 12<sup>th</sup> \_ day of ' February \_\_, 2024



**ATTEST:**

**Patricia Harris, Village Clerk**

