



**REGULAR BOARD MEETING
VILLAGE OF PHOENIX REGULAR MEETING
VILLAGE OF PHOENIX COOK COUNTY, ILLINOIS
January 9, 2024 – 7:00 P.M.**

The meeting of the Mayor and Board of Trustees of the Village of Phoenix, Illinois, was called to Order at 7:00 p.m. by Mayor Terry R. Wells.

Prayer – Trustee Proctor-Harris opened the meeting with prayer.

Roll Call – Present - Trustee Mahaffey; Trustee Proctor-Harris, Trustee Taylor, and Trustee Williams

Absent - Trustee Riley, Trustee McCullar; Chief Wells, Chief Betton

Comments by Mayor Terry R. Wells–

Extend condolences to 3 families in the Village whose family members passed.

FEMA would like to extend their time to February 9, 2024; would the Board of Trustees be open to the request? Trustee Taylor expressed concern regarding communication, wanting FEMA to be proactive when they will be closed or have late starts due to inclement weather conditions. The Board agreed with the extension.

Communications – No Communication during this session

CLERKS REPORT

The summary of the Clerk’s cash received a report from December 12, 2023, to January 8, 2024, General Administration \$192,730.22; Motor Fuel \$6,666.26; Multi-Purpose Rental \$2,180.00; Security Deposit \$300.00; Multi-Purpose Totals \$2,480.00; **Grand Total of \$201,876.48.**

Minutes – Motion to approve the minutes for December 12, 2023, with necessary corrections, motion made by Trustee Mahaffey, 2nd by Trustee Proctor-Harris. Motion passed with necessary corrections: Passed by Trustee Mahaffey, Trustee Proctor-Harris, Trustee Taylor, and Trustee Williams.



Committee Reports

- a) Police and Fire – Trustee Mahaffey –Deputy Chief Upshaw and Lt. Schwenkel are present and will come with their reports later in the meeting—We will be setting up a meeting to discuss 2024 events.
- b) Public Works – Trustee Proctor- Harris – Public Works has no major updates, and Public Works is preparing for the winter storm. I am ordering salt and will have one of the plows fixed.
- c) Public Property – Trustee Taylor – Would like to change the current MPSC contract and revisit current fee schedules.
- d) Finance – Trustee Williams –

Trustee Williams motioned to reimburse the General Administration \$200,000 from the Special Tax Fund, 2nd Trustee Mahaffey. Motion passed: Passed by Trustee Mahaffey, Trustee Proctor-Harris, Trustee Taylor, and Trustee Williams.

Trustee Williams motioned to transfer from General Administration \$42,204.26 from CDBG; 2nd by Trustee Proctor-Harris. Motion passed: Passed by Trustee Mahaffey, Trustee Proctor-Harris, Trustee Taylor, and Trustee Williams.

Trustee Williams motioned to approve the payment of bills: 2nd by Trustee Mahaffey: Motion passed: Passed by Trustee Mahaffey, Trustee Proctor-Harris, Trustee Taylor, and Trustee Williams.

- e) Ordinance and Resolutions – Trustee Riley- Absent
Ordinance 01092024A – Regulation of Unscheduled Bus Stops; Mayor Wells moved to pass the ordinance; Motioned by Trustee Mahaffey, 2nd by Trustee Proctor-Harris: Motion passed: Passed by Trustee Mahaffey, Trustee Proctor-Harris, Trustee Taylor, and Trustee Williams.

Ordinance 01092024B – Vacating Certain Streets and Alleys; Mayor Wells moved to pass the ordinance; Motioned by Trustee Mahaffey, 2nd by Trustee Proctor-Harris: Motion passed: Passed by Trustee Mahaffey, Trustee Proctor-Harris, Trustee Taylor, and Trustee Williams.

Ordinance 01092024C – Water Rate Increase; Mayor Wells moved to pass the ordinance; Motioned by Trustee Williams, 2nd by Trustee Mahaffey: Motion passed: Passed by Trustee Mahaffey, Trustee Proctor-Harris, Trustee Taylor, and Trustee Williams.



Resolution 01092024D – VOP Sale to Josefina Rodriguez and Dios Dado Rodriguez. Mayor Wells moved to pass the Resolution, Motioned by Trustee Mahaffey, 2nd by Trustee Proctor-Harris: Motion passed: Passed by Trustee Mahaffey, Trustee Proctor-Harris, Trustee Taylor, and Trustee Williams.

Resolution 01092024E – HERA Registry to represent the Village of Phoenix: Mayor Wells moved to pass the Resolution; Motioned by Trustee Mahaffey, 2nd by Trustee Williams: Motion passed: Passed by Trustee Mahaffey, Trustee Proctor-Harris, Trustee Taylor, and Trustee Williams

- f) Water Department – Trustee McCullar – Absent:
Water Report for the period January 1, 2024 – January 8, 2024, Water \$9,201.97; Garbage \$3,433.35; Late fees \$722.46: **Grand Total \$13,357.78**

Department Reports

- a) Village Administrator – Received DECO Funds in the amount of \$128,000; we are taking pictures of sidewalks that need to be replaced and trees that need to be removed. Please inform the Village Hall of the ones you see fitting these categories.
- b) Village Treasurer – M. Ferrell – Treasurer Ferrell provided the board with the current state of the village's general fund account as follows. The General Ledger balance of the Village's financial status is \$351,387.95. This amount includes the balance of Property Taxes of \$14,295.22, Excluding the American Rescue Plan Act Relief Grant and other expenses balance of \$11,647.40.

The revenue budget for the month of January is \$457,145.00. The balance of expected revenue budgeted for the month of January is \$425,770.00.

The disbursement budgeted for the month of January is \$316,821.00; the balance of disbursement budgeted for the month of January is \$202,988.00

Audit: The 2022 audit is ongoing; Auditors are asking for additional information

- c) Lt. Schwenkel – In 2022, there were 694 runs, in 2023, there were 647 runs. The Fire Department will continue to share trending information in 2024. There were no house fires in 2023.
- d) Deputy Chief Upshaw - Report 24 incidents, 1 arrest; P-Series – 25; Y-Series 8, 4 arrests. 2 Officers graduated. April 27, 2024, VOP will have 4 positions for the academy. Traffic reports are required to go digital in 2025; the Police Department is preparing for this change.



Citizen Participation –

Dr. Kraig Johnson – 15356 6th Ave: Mr. Johnson would like to extend his thanks to the Mayor and the Board of Trustees for doing a great job in the village and for the collaboration when handling the village business.

New Business – No new business

Announcements – No Announcements

Meeting adjourned at 7:30 pm.

MOTION TO ADJOURN THE BOARD MEETING: 7:30 PM

Trustee Mahaffey moved and was seconded by Trustee Proctor-Harris to adjourn the meeting. Motion passed by unanimous vote.

The next meeting of the Mayor and Board of Trustees will be held on January 23, 2024

APPROVED this 23th day of January, 2024

Patricia Harris

ATTEST:

Patricia Harris, Village Clerk

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