



**REGULAR BOARD MEETING  
VILLAGE OF PHOENIX REGULAR MEETING  
VILLAGE OF PHOENIX COOK COUNTY, ILLINOIS  
November 28, 2023 – 7:00 P.M.**

**The meeting of the Mayor and Board of Trustees of the Village of Phoenix, Illinois, was called to Order at 7:00 p.m. by Mayor Terry R. Wells.**

**Prayer** – Trustee Proctor-Harris opened the meeting with prayer.

**Roll Call** – Present - Trustee Mahaffey; Trustee Proctor-Harris, Trustee Taylor, and Trustee McCullar.

Absent - Trustee Williams, Trustee Riley, and Chief Betton

**Comments by Mayor Terry R. Wells–**

Motion to Pay SMBC \$500; Moved by Trustee Mahaffey; 2<sup>nd</sup> by Trustee Proctor-Harris; Motion passed: Passed by Trustee Mahaffey, Trustee Proctor-Harris, Trustee Taylor, and Trustee McCullar.

FEMA has declared September 17 and 18<sup>th</sup> in Cook County as a disaster area; they will visit the Village of Phoenix to use our location to accept applications potentially. December 16<sup>th</sup> there will be a toy giveaway; more information to follow.

**Communications – No Communication during this session**

**CLERKS REPORT**

The summary of the Clerk's cash received a report from November 14, 2023, to November 27, 2023, General Administration \$50,573.26; CDBG-Project – Invest in Cook \$150,000.00; Multi-Purpose Rental \$1,050.00; Multi-Purpose Liquor Permits 15.00, Security Deposit \$150.00 Multi-Purpose Totals \$1,215; **Grand Total of \$201,788.26.**

**Minutes** – Motion to approve the minutes for November 14, 2023, with necessary corrections, motion made by Trustee Mahaffey, 2<sup>nd</sup> by Trustee Proctor-Harr. Motion passed with necessary corrections: Passed by Trustee Mahaffey, Trustee Proctor-Harris, Trustee Taylor, and Trustee McCullar.



### Committee Reports

- a) Police and Fire – Trustee Mahaffey –Chief Wells and LT Schwenkel are present and will come with their reports later in the meeting—Everyone has a safe holiday.
- b) Public Works – Trustee Proctor- Harris – Public Works is working to prepare the equipment for the upcoming winter. The salt will be delivered soon; the back hole needs an alternator. Keep Ms. Mary King’s family in your prayers. Ms King passed, and arrangement details will follow.
- c) Public Property – Trustee Taylor – Ask all Department Heads and Trustees to add their 2024 date to the calendar as soon as possible; 2024 dates are filling up fast.
- d) Finance – Trustee Williams – Absent  
Mayor Wells moved a motion to approve the transfer of \$30,000 from the Water to the General ledger. Motioned moved by Trustee Mahaffey, 2nd by Trustee McCullar. Motion passed: Passed by Trustee Mahaffey, Trustee Proctor-Harris, Trustee Taylor, and Trustee McCullar.  
Mayor Wells moved a motion to approve the payment of bills, Motioned by Trustee Proctor-Harris and 2nd by Trustee Taylor. Motion passed: Passed by Trustee Mahaffey, Trustee Proctor-Harris, Trustee Taylor, and Trustee McCullar.
- e) Ordinance and Resolutions – Trustee Riley – Absent  
Resolution 11282023”: Moved by Mayor, Motioned by Trustee Mahaffey, 2<sup>nd</sup> by Trustee Proctor-Harris: Motion passed: Passed by Trustee Mahaffey, Trustee Proctor-Harris, Trustee Taylor, and Trustee McCullar.
- f) Water Department – Trustee McCullar –Water Report for the period November 1, 2023 – November 27, 2023, Water \$35,301.64; Garbage \$10,738.64; Late fees \$1,851.31: **Grand Total \$47,891.65**

### Department Reports

- a) Village Administrator – 11-17-2023 Insurance Risk inspection will be held; thanks to Chief Betton and Chief Wells team for all their work to make the process move smoothly.
- b) Village Treasurer – M. Ferrell – Treasurer Ferrell provided the board with the current state of the village’s general fund account as follows. The General Ledger balance of the Village’s financial status is \$286,266.44. This amount includes the balance of Property Taxes of \$59,635.68, Excluding the American Rescue Plan Act Relief Grant of \$24,542.91.

The revenue budget for the month of November is \$128,824.00. The balance of expected revenue budgeted for the month of November is \$7,879.00

The disbursement budgeted for the month of November is \$245,709.00; the balance of disbursement budgeted for the month of November is \$33,196.00

Audit: The 2022 audit is ongoing



- c) LT. Schwenkel – 604 runs YTD; the toy drive for the Fire Department has begun; we are accepting toys until December 20<sup>th</sup> and delivering them on December 23<sup>rd</sup>.
- d) Chief Wells - Report 8 incidents; P-Series – 17; Y-Series 9, 2 arrest.

No major issues to report. The Pastor meeting is scheduled for December 1, 2023. Truck enforcement continues to monitor truck traffic throughout the village. The community officer is working 3 days a week. New officers from the officer training school are now patrolling the streets. We are getting Chicago officers interested in working for the Village, which is good. Beware, people are dressing up as UPS drivers and robbing residents.

**Citizen Participation –**

**Rev. Coleman** – Would like to know when the dirt that was placed in the back of his church property will be moved. Trustee Proctor-Harris advised it will be resolved quickly.

Asked that the police car parked by the church be moved from the crossway – Chief Wells will handle this issue quickly.

**New Business – No new business**

**Announcements –**

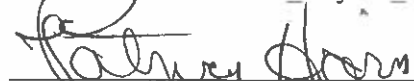
**Meeting adjourned at 7:35 pm.**

**MOTION TO ADJOURN THE BOARD MEETING: 7:35 PM**

Trustee Mahaffey moved and was seconded by Trustee Proctor-Harris to adjourn the meeting. Motion passed by unanimous vote.

The next meeting of the Mayor and Board of Trustees will be held on December 12, 2023

APPROVED this 12<sup>th</sup> day of December, 2023

  
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Patricia Harris, Village Clerk

ATTEST: