



**REGULAR BOARD MEETING  
VILLAGE OF PHOENIX REGULAR MEETING  
VILLAGE OF PHOENIX COOK COUNTY, ILLINOIS  
December 12, 2023 – 7:00 P.M.**

**The meeting of the Mayor and Board of Trustees of the Village of Phoenix, Illinois, was called to Order at 7:02 p.m. by Mayor Terry R. Wells.**

**Prayer** – Trustee Proctor-Harris opened the meeting with prayer.

**Roll Call** – Present - Trustee Mahaffey; Trustee Proctor-Harris, Trustee Taylor, Trustee Riley and Trustee McCullar.

Absent - Trustee Williams

**Comments by Mayor Terry R. Wells–**

Demolition will begin on the Lopez Tire Building tomorrow.  
Congratulations to Trustee Proctor-Harris; she will be retiring from her job in June 2024

Xmas Giveaway is December 16<sup>th</sup>; everyone is asked to come out to assist.

The chair made a motion to approve the 2024 “Board of Trustee’s meeting Schedule: Motioned by Trustee Riley, 2nd by Trustee Proctor-Harris: Motion passed: Passed by Trustee Mahaffey, Trustee Proctor-Harris, Trustee Taylor, Trustee Riley, and Trustee McCullar.

The chair made a motion to approve allowing FEMA to open a location at the MPSC Starting January 2, 2024. Motioned by Trustee Mahaffey, 2nd by Trustee Riley: Motion passed: Passed by Trustee Mahaffey, Trustee Proctor-Harris, Trustee Taylor, Trustee Riley, and Trustee McCullar

The chair made a motion to approve canceling the December 26, 2023, Mayor and Board of Trustee meeting. Motioned by Trustee Mahaffey, 2nd by Trustee Riley: Motion passed: Passed by Trustee Mahaffey, Trustee Proctor-Harris, Trustee Taylor, Trustee Riley, and Trustee McCullar

Senior Luncheon will be December 23, 2023, at the MPSC, 11:00 AM



**Communications – No Communication during this session**

**CLERKS REPORT**

The summary of the Clerk’s cash received a report from November 28, 2023, to December 11, 2023, General Administration \$20,706.60; Motor Fuel \$7,083.25; Multi-Purpose Rental \$4,500.00; Multi-Purpose Liquor Permits 15.00, Security Deposit \$400.00 Multi-Purpose Totals \$4,915.00; **Grand Total of \$32,704.85.**

**Minutes** – Motion to approve the minutes for November 28, 2023, with necessary corrections, motion made by Trustee Proctor-Harris, 2<sup>nd</sup> by Trustee Mahaffey. Motion passed with necessary corrections: Passed by Trustee Mahaffey, Trustee Proctor-Harris, Trustee Taylor, Trustee Riley, and Trustee McCullar.

**Committee Reports**

- a) Police and Fire – Trustee Mahaffey –Both Chiefs are present and will come with their reports later in the meeting—Everyone has a safe holiday.
- b) Public Works – Trustee Proctor- Harris – Public Works no major updates, Public Works will be available to assist with all upcoming events.
- c) Public Property – Trustee Taylor – Request for Repast is at a high. The MPSC is booked until the end of the year; a busy time for the staff.
- d) Finance – Trustee Williams – Absent  
Mayor Wells moved a motion to approve the payment of bills: Motioned moved by Trustee Mahaffey, 2<sup>nd</sup> by Trustee Riley. Motion passed: Passed by Trustee Mahaffey, Trustee Proctor-Harris, Trustee Taylor, Trustee Riley and Trustee McCullar.

- e) Ordinance and Resolutions – Trustee Riley  
Ordinance 12122023A – Levy Ordinance 2023 – 2024; Motioned by Trustee Riley, 2<sup>nd</sup> by Trustee Mahaffey: Motion passed: Passed by Trustee Mahaffey, Trustee Proctor-Harris, Trustee Taylor, Trustee Riley and Trustee McCullar.

Resolution – Amend Resolution 07112023D – VOP Sale to Lopez Tire Belle Court, amending the owner’s name. Motioned by Trustee Riley, 2<sup>nd</sup> by Trustee Mahaffey: Motion passed: Passed by Trustee Mahaffey, Trustee Proctor-Harris, Trustee Taylor, Trustee Riley and Trustee McCullar.

Resolution 12122023B- Paid Leave for All Workers Act – placed on hold



- f) Water Department – Trustee McCullar – Water Report for the period December 1, 2023 – December 11, 2023, Water \$13,012.78; Garbage \$3,671.40; Late fees \$552.37: **Grand Total \$17,236.55**

### Department Reports

- a) Village Administrator – Went to a meeting in Naperville, NICOR; the meeting was about net zero, and smart homes technology.
- b) Village Treasurer – M. Ferrell – Treasurer Ferrell provided the board with the current state of the village’s general fund account as follows. The General Ledger balance of the Village’s financial status is \$384,779.51. This amount includes the balance of Property Taxes of \$59,635.68, Excluding the American Rescue Plan Act Relief Grant of \$18,147.40.

The revenue budget for the month of December is \$211,387.00. The balance of expected revenue budgeted for the month of December is \$107,461.00.

The disbursement budgeted for the month of December is \$233,778.00; the balance of disbursement budgeted for the month of December is \$170,007.00

Audit: The 2022 audit is ongoing; Auditors are asking for additional information

- c) Chief Betton – 630 runs YTD; December 23<sup>rd</sup>. will be the distribution of Toys from the toy drive. Chief Betton will be calling all applicants personally.
- d) Chief Wells - Report 13 incidents; P-Series – 10; Y-Series 3.  
No major issues to report. Shop with a Cop will be held on December 16<sup>th</sup>, and each child will receive \$200 to shop. The Command staff will be working the December 16<sup>th</sup> Giveaway event. We have 2 migrant families currently living in the Village.

### Citizen Participation –

**Arlene Brown – 15211 8<sup>th</sup> Ave.** Should the homeowner obtain a building permit for a fence built in the summer? The homeowner is encouraged to discuss the issue with Village Hall since there are various guidelines for obtaining a permit. The Board does not have enough information regarding the question to give an answer at this time.

**FEMA –** Will FEMA assist with water retention issues in her backyard; Ms. Brown was encouraged to discuss the issue with FEMA when they come on January 2<sup>nd</sup>.



**New Business – No new business**

**Announcements – Employee dinner is December 20<sup>th</sup> at Balagios**

**Meeting adjourned at 7:59 pm.**

**MOTION TO ADJOURN THE BOARD MEETING: 7:59 PM**

Trustee Mahaffey moved and was seconded by Trustee Proctor-Harris to adjourn the meeting. Motion passed by unanimous vote.

The next meeting of the Mayor and Board of Trustees will be held on January 9, 2024

APPROVED this 9<sup>th</sup> day of January, 2024

A handwritten signature in black ink, appearing to read "Patricia Harris".

ATTEST:

Patricia Harris, Village Clerk

*[Faint, illegible text, possibly a stamp or bleed-through]*