

<p>VILLAGE OF PHOENIX</p> <p>APPLICATION FOR BUILDING & PLUMBING PERMIT</p> <p>See Instructions on Opposite Side</p>	Permit No. _____ Date Issued _____ Address of Work _____ Approval by Building Dept. _____ (THIS SPACE IS FOR OFFICE USE ONLY)
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Application is hereby made for a building permit for the construction, repair or alteration of a building as follows:

OWNER: _____

PHONE: _____

ADDRESS OF OWNER: _____

CONSTRUCTION ADDRESS: _____

LEGAL DESCRIPTION/PIN NO. **29-16-** _____

DESCRIPTION OF WORK

TYPE OF BUILDING:

<input type="checkbox"/> Residence	<input type="checkbox"/> Commercial	<input type="checkbox"/> Industrial	<input type="checkbox"/> Private Garage
<input type="checkbox"/> Other _____			
<input type="checkbox"/> Frame	<input type="checkbox"/> Brick	<input type="checkbox"/> Brick Veneer	<input type="checkbox"/> Cement Block

NEW CONSTRUCTION:

Basement	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Poured	<input type="checkbox"/> Cement Block
Width of Building	_____		Length of Building	_____
Height of Building from grade to peak	_____			
Number of Floors	_____	Number of Rooms, 1st Floor	_____	
Number of Rooms, 2nd Floor	_____	Number of Rooms, 3rd Floor	_____	
<input type="checkbox"/> Roof	<input type="checkbox"/> Gable	<input type="checkbox"/> Hip	<input type="checkbox"/> Flat	<input type="checkbox"/> Truss

REPAIRS OR ALTERATIONS: _____
 (Describe work to be done) _____

GENERAL CONTRACTOR: _____

ADDRESS: _____

PLANS PREPARED BY: _____

ADDRESS: _____

COST OF WORK, COMPLETE, INCLUDING LABOR & MATERIALS: \$ _____

The applicant hereby certifies that the above statements are true and correct and agrees that the work covered by the permit issues hereunder will be done in accordance with statements hereon made and with the plats, plans and specification files herewith and in accordance with all ordinances, rules and regulations of the Village of Phoenix, Illinois.

Signature of Applicant: _____

Date: _____

THIS APPLICATION MUST BE COMPLETED AND APPROVED BY THE BUILDING DEPARTMENT BEFORE A PERMIT WILL BE ISSUED. NO WORK SHALL BE DONE UNTIL ALL REQUIRED PERMIT HAVE BEEN ISSUED.

FOR BUILDING DEPARTMENT USE ONLY

Contractor License Number _____

Building Permit Fee _____ Sidewalk _____ Sidewalk Permit _____

Sidewalk Bond - Cash _____

Driveway Permit _____

Certificate of Occupancy _____ Certificate Issued _____

**IMPORTANT
PLEASE READ CAREFULLY**

1. Village Ordinance requires that a permit must be obtained before starting any construction project, repair or alteration work costing more than \$100.00.
2. Permit applications that require drawings and specifications should be filed in the Village Building Department.
3. Work authorized by a permit shall be completed within 6 months.
4. Permits must be publicly displayed during construction period.
5. For the construction of new building (except private garages) the applicant must furnish two sets of plans showing the foundation plan, the floor plan, the elevations, the section showing footing, foundations, floor, wall, ceiling, and roof construction and the plot plan, showing location of building or buildings on property. This may be submitted on a regular survey, provided the survey is marked in a legible manner.
6. For the construction of a private garage only a plot plan showing location of garage with reference to property lines and main buildings must be filed.
7. For additions to existing buildings and porch enclosure plans or sketches must be furnished showing same information required for new buildings (See Paragraph 5).
8. If work required plumbing and/or electrical work, applications for plumbing and/or electrical permit must accompany application for a building permit.
9. The Building Department Office must be notified when footing forms and/or wall forms places ready for concrete. Two hours' notice should be given to the Building Office each time concrete is to be poured covering each permit. (Building Department Offices 708-331-2636)
10. It is the responsibility of the Contractor to call J.U.L.I.E. 800-892-0123 to advise when and at which location excavating will be done. Each company will stake out (if necessary) where their gas, electric, telephone, water, and sewer facilities are located on said property and no excavating shall be started until this has been done or clearance is given by them.

- Nicor
- AT&T
- ComEd
- Phoenix Water Department

(Regulation No. 10 is designed to eliminate accidents, costly repairs and unnecessary delays.)

11. Occupancy permit. (See Ordinance No. 956, Section 12)

All Sub-Contractors must have a Village of Phoenix License. Please include their name, address, and telephone number.

- _____ 1. Excavating & Grading _____
- _____ 2. Concrete Work _____
- _____ 3. Masonry/Brick _____
- _____ 4. Roofing and/or Siding _____
- _____ 5. Plumbing _____

The Building Department must be notified if any changes of Sub-Contractors are made after permit has been issued.